



**Metro**

Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

**47**

**OPERATIONS COMMITTEE  
JUNE 18, 2009**

**SUBJECT: JANITORIAL PAPER PRODUCTS**

**ACTION: AWARD CONTRACT FOR JANITORIAL PAPER PRODUCTS**

**RECOMMENDATION**

Authorize the Chief Executive Officer to award a 36-month, firm fixed price contract under Bid Number 09-0023 to the following lowest responsive and responsible bidders for janitorial paper products for an amount not to exceed \$1,624,606 inclusive of sales tax and two one-year options.

- A. Empire Cleaning Supply for line item 1 for a total contract value of \$13,682 inclusive of sales tax;
- B. Central Sanitary Supply for line item 2 for a total contract value of \$1,951 inclusive of sales tax and;
- C. Gale Supply Company for line items 3 through 7 for a total contract value of \$1,608,973 inclusive of sales tax.

**RATIONALE**

The janitorial paper products purchased under this procurement will be maintained in inventory and managed by Material Management. The paper products are disseminated throughout the Agency's Operating Divisions, buildings and work sites to maintain cleanliness and safety of the employees.

Metro purchases a variety of towels based on the functional requirements of the various user groups. The cellulose wipers are used primarily by mechanics at the MSSC, Bus Service Sectors and Rail Divisions because of the wiper's absorbency qualities and cloth like characteristics needed to wipe up oil grease. The windshield towels are used by the services attendants at the operating division to clean the bus and rail car windshields. Other towels are used by janitorial staff to stock in the bathrooms and for general purpose and cleaning functions based on their individual consumption requirements.

The contract to be awarded is a “requirements type” agreement in which we commit to order only from the awardee, up to the specified quantity for a specific duration of time, but there is no obligation or commitment for us to order any or all of the janitorial paper products that may be anticipated. The bid quantities are estimates only, with deliveries to be ordered and released as required.

The janitorial paper products will be maintained in inventory and managed by Material Management. Each of the Service Sector operating divisions maintain janitorial paper products in their stock rooms based on their individual consumption requirements. As the paper products are issued the appropriate Sector’s budget project numbers and accounts are charged.

### **FINANCIAL IMPACT**

The funding of \$541,535 for janitorial products is included in the FY10 budget in various cost centers for Administration and Bus and Rail Operations. The paper products will be funded from each Cost Center’s Material and Supplies budget line item number 50431. Since this is a multi-year contract, the Cost Center Managers and Executive Officer will be accountable for budgeting the cost in future fiscal years. In FY08, a total amount of \$735,144 was expended on this category.

### **IMPACT TO ENTERPRISE FUND**

One hundred percent of the funding for this acquisition will come from the Enterprise Fund. These funds are eligible to be used for bus and rail operations or bus and rail capital projects.

### **ALTERNATIVES CONSIDERED**

The alternative is not to award the contract and procure janitorial paper products on an as-needed basis at a higher cost. This approach is not recommended since it does not ensure a fixed price or a commitment from the suppliers to provide for stock availability.

### **ATTACHMENTS**

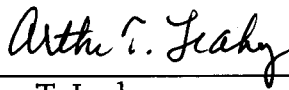
- A. Procurement Summary
- A-1. Procurement History
- A-2. List of Subcontractors
- B. Bid Tabulation

Prepared By: T. Allen, Procurement Planning Administrator



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Lonnie Mitchell  
Chief Administrative Services Officer



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Arthur T. Leahy  
Chief Executive Officer

**BOARD REPORT ATTACHMENT A  
PROCUREMENT SUMMARY**

**JANITORIAL PAPER PRODUCTS**

1.	Contract Number: 09-0023		
2.	Recommended Vendors: <ul style="list-style-type: none"> <li>• Empire Cleaning Supply, 12821 So. Figueroa Street, Los Angeles, CA 90061</li> <li>• Central Sanitary Supply, 416 North Ninth Street, Modesto, CA 95355</li> <li>• Gale Supply Company, 2414 Wellesley Avenue, Los Angeles, CA 90064</li> </ul>		
3.	Cost/Price Analysis Information:		
	1. Bid/Proposed Price: \$ 1,624,606	Estimated Amount: \$1,624,606	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Fixed Price		
5.	Procurement Dates:		
	A. Issued: 2/13/09		
	B. Advertised: 2/21/09		
	C. Pre-bid Conference: N/A		
	D. Proposals/Bids Due: 4/30/09		
	E. Pre-Qualification Completed: N/A		
	F. Conflict of Interest Form Submitted to Ethics: Yes		
6.	Small Business Participation: 0%		
	A. Bid/Proposal Goal: 0%	Date Small Business Evaluation Completed:	
	Small Business Commitment:		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 74	Bids/Proposals Picked up: 74	Bids/Proposals Received: 11
8.	Evaluation Information:		
	A. Bidders/Proposers Names:	Bid/Proposal Amount:	Best and Final Offer Amount:
	Empire Cleaning Supply	\$1,690,155.86	N/A
	Empire Cleaning Supply	\$1,699,763.26	
	Central Sanitary Supply	\$1,732,000.82	
	Southend Janitorial Supply	\$2,003,152.44	
	Gale Supply Company	\$1,630,897.50	
	Gale Supply Company	\$1,619,668.53	
	Logans Marketing	\$3,370,986.43	
	American Tex-Chem Corporation	\$2,697,199.51	
	American Paper & Plastics	\$1,680,721.32	
	Cleansource	\$1,823,686.22	
	Sandler Bros.	\$ 17,390.15	
	B. Evaluation Methodology: Selection of the lowest responsive, responsible bidder.		
9.	Protest Information:		
	A. Protest Period End Date: 6/23/09		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Tanya Allen	Telephone Number: 213/922-1018	
11.	Project Manager: Cathy Kaminski	Telephone Number: 213/922-5713	

**BOARD REPORT ATTACHMENT A-1  
PROCUREMENT HISTORY**

**JANITORIAL PAPER PRODUCTS**

**A. Background on Contractor**

The responsive and responsible low bidder for line item 1 Blue Surgical Towel, Empire Cleaning Supply is located in Los Angeles, California, and has been in the janitorial and paper supplies business since 1936. Empire Cleaning Supply has provided janitorial paper items to other agencies including the City of Los Angeles, Department of Water and Power (DWP), and Los Angeles Airport (LAX). In the past, Empire Cleaning Supply has provided satisfactory service and delivery of janitorial paper items to us.

The responsive and responsible low bidder for line item 2 Extra Heavy Towel, Central Sanitary Supply is located in Modesto, California, and has been in the janitorial and paper supplies business since 1956. Central Sanitary Supply has provided janitorial paper items to other agencies including the Sacramento Regional Transit, County Office of Education, County of Kern, County of Fresno, Walmart. Central Sanitary Supply has no prior contracts with us.

The responsive and responsible low bidder for line item 3-Paper Blue Windshield, line item 4-Paper C-Fold, line item 5-Paper Single Fold, line item 6-Wypalls, and line item 7-Roll Towels, Gale Supply Company, is located in Los Angeles, California, and has been in the janitorial and paper supplies business since 1947. Gale Supply Company has provided janitorial paper products to other agencies including the Orange County Transit Authority and others. In the past, Gale Supply Company has provided satisfactory service and delivery of janitorial paper products to us.

**B. Procurement Background**

Evaluation of eleven bids received was based on our approved manufacturer part numbers. The samples submitted under the approved equal process were tested by Quality Assurance.

The Diversity and Economic Opportunity Department did not recommend a Disadvantaged Anticipated Level of Participation (DALP) goal for this procurement.

**C. Evaluation Criteria**

Technical review and selection of the lowest responsive, responsible bidder.

Bidder #1	Empire Cleaning Supply in the amount of \$1,690,156 is in full compliance with the technical and the bid specifications.
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- Bidder #2 Empire Cleaning Supply in the amount of \$1,699,763 is in full compliance with the technical and the bid specifications.
- Bidder #3 Central Sanitary Supply in the amount of \$1,732,001 is in full compliance with the technical and the bid specifications.
- Bidder #4 Southend Janitorial Supply in the amount of \$2,003,152 is in full compliance with the technical and the bid specifications.
- Bidder #5 Gale Supply Company in the amount of \$1,630,898 is in full compliance with the technical and the bid specifications.
- Bidder #6 Gale Supply Company in the amount of \$1,619,669 is in full compliance with the technical and the bid specifications.
- Bidder #7 Logans Marketing in the amount of \$3,370,986 is in full compliance with the technical and the bid specifications.
- Bidder #8 American Tex-Chem Corporation in the amount of \$2,697,200 is in full compliance with the technical and the bid specifications.
- Bidder #9 American Paper & Plastics in the amount of \$1,680,721 is in full compliance with the technical and the bid specifications.
- Bidder #10 Cleansource in the amount of \$1,823,686 is in full compliance with the technical and the bid specifications.
- Bidder #11 Sandler Bros. in the amount of \$17,390 is in full compliance with the technical and the bid specifications.

**D. Cost/Price Analysis Explanation of Variances**

The recommended bid price of \$1,624,606 has been determined to be fair and reasonable based upon adequate price competition and selection of the lowest responsive and responsible bidders. Price savings based on historical figures is \$21,680.

**BOARD REPORT ATTACHMENT A-2  
LIST OF SUBCONTRACTORS**

**PAPER PRODUCTS**

**PRIME CONTRACTORS –**

- Empire Cleaning Supply
- Central Sanitary Supply
- Gale Supply Company

**Small Business Commitment**

**Other Subcontractors**

**Total Commitment            0%**

# LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BID TABULATION

## Bid No: 090023 Janitorial Paper Products

Bids Out: 02/13/09 Total 74  
 Bids Opened: 04/30/09 Total 11  
 Advertisement Date(s): 02/21/09  
 Newspaper: Daily News

Item No.	MTA Part No.	Description	Qty	UM	Empire Cleaning Supply		Empire Cleaning Supply Alternate Bid		Central Sanitary Supply		Southend Janitorial Supply	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>12 MONTH</b>												
1	161399	Towel – Blue Surgical 25#	96	CS	\$41.79	\$4,011.84	\$41.79	\$4,011.84	\$47.43	\$4,553.28	\$51.98	\$4,990.08
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$17.49	\$629.64	\$17.49	\$629.64	\$16.11	\$579.96	\$23.20	\$835.20
3	146690	Towel – Paper Blue Windshield	208	CS	\$25.49	\$5,301.92	\$25.49	\$5,301.92	\$23.54	\$4,896.32	\$26.15	\$5,439.20
4	147079	Towel – Paper C-Fold	1,596	CS	\$16.47	\$26,286.12	\$19.23	\$30,691.08	\$19.84	\$31,664.64	\$17.50	\$27,930.00
5	147082	Towel – Paper " Single Fold	756	CS	\$21.54	\$16,284.24	\$21.54	\$16,284.24	\$21.95	\$16,594.20	\$21.55	\$16,291.80
6	Various	Wypalls- pop up box.	10,946	CS	\$38.49	\$421,311.54	\$38.49	\$421,311.54	\$40.77	\$446,268.42	\$45.20	\$494,759.20
7	146687	Roll Towels	960	RL	\$19.83	\$19,036.80	\$19.83	\$19,036.80	\$3.40	\$3,264.00	\$3.85	\$3,696.00
Sub Total						\$492,862.10		\$497,267.06		\$507,820.82		\$553,941.48
Sales Tax 9.25%						\$45,589.74		\$45,997.20		\$46,973.43		\$51,239.59
<b>Total 12 Month</b>						<b>\$538,451.84</b>		<b>\$543,264.26</b>		<b>\$554,794.25</b>		<b>\$605,181.07</b>
<b>OPTION 1 - 12 Months</b>												
1	161399	Towel – Blue Surgical 25#	96	CS	\$43.46	\$4,172.16	\$43.46	\$4,172.16	\$49.32	\$4,734.72	\$57.18	\$5,489.28
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$18.19	\$654.84	\$18.19	\$654.84	\$16.74	\$602.64	\$25.52	\$918.72
3	146690	Towel – Paper Blue Windshield	208	CS	\$26.51	\$5,514.08	\$26.51	\$5,514.08	\$24.48	\$5,091.84	\$28.77	\$5,984.16
4	147079	Towel – Paper C-Fold	1,596	CS	\$18.12	\$28,919.52	\$20.00	\$31,920.00	\$20.63	\$32,925.48	\$19.25	\$30,723.00
5	147082	Towel – Paper " Single Fold	756	CS	\$22.40	\$16,934.40	\$22.40	\$16,934.40	\$22.83	\$17,259.48	\$23.71	\$17,924.76
6	Various	Wypalls- pop up box.	10,946	CS	\$40.03	\$438,168.38	\$40.03	\$438,168.38	\$42.40	\$464,110.40	\$49.72	\$544,235.12
7	146687	Roll Towels	960	RL	\$21.81	\$20,937.60	\$21.81	\$20,937.60	\$3.74	\$3,590.40	\$4.24	\$4,070.40
Sub Total						\$515,300.98		\$518,301.46		\$528,314.96		\$609,345.44
Sales Tax 9.25%						\$47,665.34		\$47,942.89		\$48,869.13		\$56,364.45
<b>Total Option 1</b>						<b>\$562,966.32</b>		<b>\$566,244.35</b>		<b>\$577,184.09</b>		<b>\$665,709.89</b>
<b>OPTION 2 - 12 Months</b>												
1	161399	Towel – Blue Surgical 25#	96	CS	\$45.20	\$4,339.20	\$45.20	\$4,339.20	\$51.29	\$4,923.84	\$62.90	\$6,038.40
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$18.92	\$681.12	\$18.92	\$681.12	\$16.75	\$603.00	\$28.07	\$1,010.52
3	146690	Towel – Paper Blue Windshield	208	CS	\$27.57	\$5,734.56	\$27.57	\$5,734.56	\$25.46	\$5,295.68	\$31.65	\$6,583.20
4	147079	Towel – Paper C-Fold	1,596	CS	\$19.93	\$31,808.28	\$20.80	\$33,196.80	\$21.46	\$34,250.16	\$21.18	\$33,803.28
5	147082	Towel – Paper " Single Fold	756	CS	\$23.30	\$17,614.80	\$23.30	\$17,614.80	\$23.74	\$17,947.44	\$26.08	\$19,716.48
6	Various	Wypalls- pop up box.	10,946	CS	\$41.63	\$455,681.98	\$41.63	\$455,681.98	\$44.09	\$482,609.14	\$54.69	\$598,636.74
7	146687	Roll Towels	960	RL	\$23.99	\$23,030.40	\$23.99	\$23,030.40	\$3.74	\$3,590.40	\$4.66	\$4,473.60
Sub Total						\$538,890.34		\$540,278.86		\$549,219.66		\$670,262.22
Sales Tax 9.25%						\$49,847.36		\$49,975.79		\$50,802.82		\$61,999.26
<b>Total Option 2</b>						<b>\$588,737.70</b>		<b>\$590,254.65</b>		<b>\$600,022.48</b>		<b>\$732,261.48</b>
<b>GRAND TOTAL</b>						<b>\$1,690,155.86</b>		<b>\$1,699,763.26</b>		<b>\$1,732,000.82</b>		<b>\$2,003,152.44</b>



# LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BID TABULATION

## Bid No: 090023 Janitorial Paper Products

Bids Out: 02/13/09 Total 74  
 Bids Opened: 04/30/09 Total 9  
 Advertisement Date(s): 02/21/09  
 Newspaper: Daily News

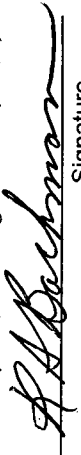
Item No.	MTA Part No.	Description	Qty	UM	Gale Supply Company		Gale Supply Company Alternate Bid		Logans Marketing		American Tex-Chem Corp.	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>12 MONTH</b>												
1	161399	Towel – Blue Surgical 25#	96	CS	\$60.90	\$5,846.40	\$60.90	\$5,846.40	\$77.18	\$7,409.28	no bid	\$0.00
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$16.20	\$583.20	\$16.20	\$583.20	\$23.63	\$850.68	no bid	\$0.00
3	146690	Towel – Paper Blue Windshield	208	CS	\$23.50	\$4,888.00	\$23.50	\$4,888.00	\$39.69	\$8,255.52	\$26.55	\$5,522.40
4	147079	Towel – Paper C-Fold	1,596	CS	\$18.75	\$29,925.00	\$16.05	\$25,615.80	\$40.03	\$63,887.88	\$22.08	\$35,239.68
5	147082	Towel – Paper" Single Fold	756	CS	\$21.05	\$15,913.80	\$21.05	\$15,913.80	\$51.03	\$38,578.68	\$22.80	\$17,236.80
6	Various	Wypalls- pop up box.	10,946	CS	\$36.72	\$401,937.12	\$36.72	\$401,937.12	\$76.28	\$834,960.88	\$67.49	\$738,745.54
7	146687	Roll Towels	960	RL	\$19.25	\$18,480.00	\$19.25	\$18,480.00	\$6.08	\$5,836.80	\$22.64	\$21,734.40
Sub Total						\$477,573.52		\$473,264.32		\$959,779.72		\$818,478.82
Sales Tax 9.25%						\$44,175.55		\$43,776.95		\$88,779.62		\$75,709.29
<b>Total 12 Month</b>						<b>\$521,749.07</b>		<b>\$517,041.27</b>		<b>\$1,048,559.34</b>		<b>\$894,188.11</b>
<b>OPTION 1 - 12 Months</b>												
1	161399	Towel – Blue Surgical 25#	96	CS	\$63.33	\$6,079.68	\$63.33	\$6,079.68	\$82.58	\$7,927.68	no bid	\$0.00
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$16.84	\$606.24	\$16.84	\$606.24	\$25.28	\$910.08	no bid	\$0.00
3	146690	Towel – Paper Blue Windshield	208	CS	\$24.44	\$5,083.52	\$24.44	\$5,083.52	\$42.47	\$8,833.76	\$28.55	\$5,938.40
4	147079	Towel – Paper C-Fold	1,596	CS	\$19.50	\$31,122.00	\$17.33	\$27,658.68	\$42.83	\$68,356.68	\$23.44	\$37,410.24
5	147082	Towel – Paper" Single Fold	756	CS	\$21.89	\$16,548.84	\$21.89	\$16,548.84	\$54.60	\$41,277.60	\$24.20	\$18,295.20
6	Various	Wypalls- pop up box.	10,946	CS	\$38.18	\$417,918.28	\$38.18	\$417,918.28	\$81.02	\$893,412.52	\$67.49	\$738,745.54
7	146687	Roll Towels	960	RL	\$20.80	\$19,968.00	\$20.80	\$19,968.00	\$6.51	\$6,249.60	\$23.99	\$23,030.40
Sub Total						\$497,326.56		\$493,863.24		\$1,026,967.92		\$823,419.78
Sales Tax 9.25%						\$46,002.71		\$45,682.35		\$94,994.53		\$76,166.33
<b>Total Option 1</b>						<b>\$543,329.27</b>		<b>\$539,545.59</b>		<b>\$1,121,962.45</b>		<b>\$899,586.11</b>
<b>OPTION 2 - 12 Months</b>												
1	161399	Towel – Blue Surgical 25#	96	CS	\$65.86	\$6,322.56	\$65.86	\$6,322.56	\$88.36	\$8,482.56	no bid	\$0.00
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$17.51	\$630.36	\$17.51	\$630.36	\$27.05	\$973.80	no bid	\$0.00
3	146690	Towel – Paper Blue Windshield	208	CS	\$25.41	\$5,285.28	\$25.41	\$5,285.28	\$45.44	\$9,451.52	\$29.55	\$6,146.40
4	147079	Towel – Paper C-Fold	1,596	CS	\$20.28	\$32,366.88	\$18.71	\$29,861.16	\$45.83	\$73,144.68	\$24.55	\$39,181.80
5	147082	Towel – Paper" Single Fold	756	CS	\$22.75	\$17,199.00	\$22.75	\$17,199.00	\$58.42	\$44,165.52	\$24.96	\$18,869.76
6	Various	Wypalls- pop up box.	10,946	CS	\$39.70	\$434,556.20	\$39.70	\$434,556.20	\$87.33	\$955,914.18	\$67.49	\$738,745.54
7	146687	Roll Towels	960	RL	\$22.45	\$21,552.00	\$22.45	\$21,552.00	\$6.97	\$6,691.20	\$24.99	\$23,990.40
Sub Total						\$517,912.28		\$515,406.56		\$1,098,823.46		\$826,933.90
Sales Tax 9.25%						\$47,906.89		\$47,675.11		\$101,641.17		\$76,491.39
<b>Total Option 1</b>						<b>\$565,819.17</b>		<b>\$563,081.67</b>		<b>\$1,200,464.63</b>		<b>\$903,425.29</b>
<b>GRAND TOTAL</b>						<b>\$1,630,897.50</b>		<b>\$1,619,668.53</b>		<b>\$3,370,986.43</b>		<b>\$2,697,199.51</b>

# LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BID TABULATION

Bid No: 090023 Janitorial Paper Products

Item No.	MTA Part No.	Description	Qty	UM	American Paper & Plastics		Cleansource		Sandler Bros.	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
<b>12 MONTH</b>										
1	161399	Towel – Blue Surgical 25#	96	CS	no bid	\$0.00	no bid	\$0.00	\$52.08	\$4,999.68
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$17.34	\$624.24	\$20.00	\$720.00	no bid	\$0.00
3	146690	Towel – Paper Blue Windshield	208	CS	\$25.22	\$5,245.76	\$25.00	\$5,200.00	no bid	\$0.00
4	147079	Towel – Paper C-Fold	1,596	CS	\$20.69	\$33,021.24	\$23.00	\$36,708.00	no bid	\$0.00
5	147082	Towel – Paper " Single Fold	756	CS	\$22.90	\$17,312.40	\$23.00	\$17,388.00	no bid	\$0.00
6	Various	Wypalls- pop up box.	10,946	CS	\$39.89	\$436,635.94	\$45.00	\$492,570.00	no bid	\$0.00
7	146687	Roll Towels	960	RL	no bid	\$0.00	\$4.00	\$3,840.00	no bid	\$0.00
Sub Total						\$492,839.58		\$556,426.00		\$4,999.68
Sales Tax 9.25%						\$45,587.66		\$51,469.41		\$462.47
<b>Total 12 Month</b>						<b>\$538,427.24</b>		<b>\$607,895.41</b>		<b>\$5,462.15</b>
<b>OPTION 1 - 12 Months</b>										
1	161399	Towel – Blue Surgical 25#	96	CS	no bid	\$0.00	no bid	\$0.00	\$54.68	\$5,249.28
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$18.03	\$649.08	\$20.00	\$720.00	no bid	\$0.00
3	146690	Towel – Paper Blue Windshield	208	CS	\$26.24	\$5,457.92	\$25.00	\$5,200.00	no bid	\$0.00
4	147079	Towel – Paper C-Fold	1,596	CS	\$21.51	\$34,329.96	\$23.00	\$36,708.00	no bid	\$0.00
5	147082	Towel – Paper " Single Fold	756	CS	\$23.80	\$17,992.80	\$23.00	\$17,388.00	no bid	\$0.00
6	Various	Wypalls- pop up box.	10,946	CS	\$41.48	\$454,040.08	\$45.00	\$492,570.00	no bid	\$0.00
7	146687	Roll Towels	960	RL	no bid	\$0.00	\$4.00	\$3,840.00	no bid	\$0.00
Sub Total						\$512,469.84		\$556,426.00		\$5,249.28
Sales Tax 9.25%						\$47,403.46		\$51,469.41		\$485.56
<b>Total Option 1</b>						<b>\$559,873.30</b>		<b>\$607,895.41</b>		<b>\$5,734.84</b>
<b>OPTION 2 - 12 Months</b>										
1	161399	Towel – Blue Surgical 25#	96	CS	no bid	\$0.00	no bid	\$0.00	\$59.05	\$5,668.80
2	161399	Towel – Extra Heavy 13" x 18"	36	CS	\$18.75	\$675.00	\$20.00	\$720.00	no bid	\$0.00
3	146690	Towel – Paper Blue Windshield	208	CS	\$27.29	\$5,676.32	\$25.00	\$5,200.00	no bid	\$0.00
4	147079	Towel – Paper C-Fold	1,596	CS	\$22.38	\$35,718.48	\$23.00	\$36,708.00	no bid	\$0.00
5	147082	Towel – Paper " Single Fold	756	CS	\$24.76	\$18,718.56	\$23.00	\$17,388.00	no bid	\$0.00
6	Various	Wypalls- pop up box.	10,946	CS	\$43.15	\$472,319.90	\$45.00	\$492,570.00	no bid	\$0.00
7	146687	Roll Towels	960	RL	no bid	\$0.00	\$4.00	\$3,840.00	no bid	\$0.00
Sub Total						\$533,108.26		\$556,426.00		\$5,668.80
Sales Tax 9.25%						\$49,312.51		\$51,469.41		\$524.36
<b>Total Option 1</b>						<b>\$582,420.77</b>		<b>\$607,895.41</b>		<b>\$6,193.16</b>
<b>GRAND TOTAL</b>						<b>\$1,680,721.32</b>		<b>\$1,823,686.22</b>		<b>\$17,390.15</b>

I hereby certify Empire Cleaning Supply, Central Sanitary Supply, and Gale Supply Company as being the lowest responsive, responsible bidders and recommend the award to them for total price, including sales tax, of \$1,624,606.


  
 Signature