

Agenda

Los Angeles County
Metropolitan Transportation Authority

TECHNICAL ADVISORY COMMITTEE

William Mulholland Conference Room

- | | |
|--|--|
| 1. Call to Order/Roll Call | Action (<i>Fanny Pan, Brian Lam</i>) |
| 2. Agenda Reports by Standing Committees
Bus Operations
Local Transit Systems
Streets and Freeways
TDM/Sustainability
Attachment 1: Subcommittee Agendas
Attachment 2: Subcommittee Actions
5 min | Information
(<i>Jane Leonard</i>)
(<i>Sebastian Hernandez</i>)
(<i>Fulgene Asuncion</i>)
(<i>Mike Bagheri</i>) |
| 3. Chairperson's Report
5 min | Information
(<i>Fanny Pan</i>) |
| 4. Consent Calendar
• Approval of Minutes
Attachment 3: Draft August 2, 2017 Minutes | Action |
| 5. Union Station Forecourt and Esplanade Project
15 min | Information
(<i>Elizabeth Carvajal</i>) |
| 6. Metro Paid Parking Update
15 min | Information
(<i>Frank Ching</i>) |
| 7. CTC Update
5 min | Information
(<i>Patricia Chen</i>) |
| 8. ATP Update
5 min | Information
(<i>Shelly Quan</i>) |
| 9. Metro Bike Share Update
15 min | Information
(<i>Avital Shavit</i>) |



Metropolitan Transportation Authority

Metro

10. Legislative Update
15 min

Information
(Raffi Hamparian/Michael Turner)

11. Other Business

12. Adjournment

TAC Minutes and Agendas can be accessed at: <http://www.metro.net/about/tac/>

Please call Brian Lam at (213) 922-3077 or e-mail lamb@metro.net with questions regarding the agenda or meeting. The next meeting will be on October 4, 2017 at 9:30 a.m. in the **Gateway Plaza Conference Room on the 3rd floor.**

Attachment 1

Subcommittee Agendas

Agenda

Los Angeles County
Metropolitan Transportation Authority

BUS OPERATIONS SUBCOMMITTEE
William Mulholland Conference Room – 15th Floor
9:30 am

- | | |
|---|--|
| 1. Call to Order
(1 minute) | Action
<i>Jane Leonard</i> |
| 2. Approval of July 18, 2017 Minutes
(1 minute) | Action
<i>BOS</i> |
| 3. Chair's Report
(5 minutes) | Information
<i>Jane Leonard</i> |
| 4. Metro Report
(5 minutes) | Information
<i>Scott Hartwell</i> |
| 5. Zero Emission Bus Fleet Program
(15 minutes) | Information
<i>John Drayton</i> |
| 6. Legislative Update
(10 minutes) | Information
<i>Michael Turner/Raffi Hamparian</i> |
| 7. Formulation of DBE Working Group
(15 minutes) | Action
<i>Aida Douglas</i> |
| 8. TPM Workshop Schedule - Date/Time
(5 minutes) | Information
<i>Manijeh Ahmadi</i> |
| 9. FTA Update
(10 minutes) | Information
<i>Arianna Valle/Adam Stephenson/Stacy Alameida</i> |
| 10. Access Update
(10 minutes) | Information
<i>Matthew Avancena</i> |



- | | |
|--|--------------------------------------|
| 11. BOS Leadership Positions
(5 minutes) | Information
<i>Scott Hartwell</i> |
| 12. Transit Industry Debriefing/Updates
(5 minutes) | Information
<i>All</i> |
| 13. New Business | Information
<i>All</i> |
| 14. Adjournment | |

Information Items:

- 90-day Rolling Agenda
- Summary of Invoices FY 2017 & 2018
- Summary of EZ Pass Invoices FY 2017 & 2018
- Subsidy Matrix FY 2017 & 2018
- TDA-STA Capital Claims FY 2017 & 2018
- TDA-STA Claims FY 2017 & 2018

BOS Agenda Packages can be accessed online at:

<https://www.metro.net/about/bos/>

Please call SCOTT HARTWELL at 213-922-2836 or ANNELLE ALBARRAN at 213-922-4025 if you have questions regarding the agenda or meeting. The next BOS meeting will be held on Tuesday, September 19, 2017, at 9:30 am in the Mulholland Conference Room, 15th Floor of the Metro Headquarters Building.

NOTE TIME: 1:30 PM

Thursday, August 24, 2017, 1:30 P.M.

Agenda

Los Angeles County
Metropolitan Transportation Authority

LOCAL TRANSIT SYSTEMS SUBCOMMITTEE

Gateway Building – **TAP lab or Conference** (TBD) – rooms on (4th floor)

Call in (213) 922-4930

In house call ext. 24930

-
- | | |
|--|---|
| 1. Call to Order | Action
Sebastian Hernandez, <i>Chair</i> |
| 2. Approval of Minutes | Action
Sebastian Hernandez, <i>Chair</i> |
| 3. Avalon report | Information
Audra MacDonald, <i>Avalon</i> |
| 4. Metro Transfers Design Study | Information
Georgia Sheridan, <i>Metro</i> |
| 5. FY17 Status of invoicing Priority I Sub-regional Paratransit and Priority V Voluntary | Information
Susan Richan, <i>Metro</i> |
| 6. New Business, Date of Next LTSS Meeting | Sebastian Hernandez, <i>Chair</i> |



Metropolitan Transportation Authority

Metro

Attachment 2

Subcommittee Actions

Disposition of Subcommittee Actions

August 2017

Bus Operations Subcommittee:

- Approved the July 2017 meeting minutes

Local Transit Systems Subcommittee:

- Approved the July 2017 meeting minutes

Streets and Freeways Subcommittee:

- Did not meet in August

TDM/Sustainability Subcommittee:

- Did not meet in August

Attachment 3

August 2, 2017 TAC Minutes

August 2, 2017 Sign-In Sheets

Meeting Minutes

Los Angeles County
Metropolitan Transportation Authority

TECHNICAL ADVISORY COMMITTEE

1. Call to Order/Roll Call

Brian Lam (Alternate Chair) called the meeting to order at 9:33 A.M., took roll and declared a quorum was present.

2. Agenda Reports by Standing Committees

Bus Operations Subcommittee (BOS)

- Last met on July 18, 2017
- Received updates on:
 - FTA notification that the full year apportionment has been issued
 - Regional marketing effort for Municipal agencies
 - TAP – Metro is increasing the commission for TAP vendors from 1.75% to 3.5%
 - Metro Office of Extraordinary (OEI)
 - Regional Ridership Task Force
 - Access Services
- Next meeting is scheduled for August 15, 2017

Local Transit Systems Subcommittee (LTSS)

- Did not meet in June or July
- Next meeting is scheduled for August 24, 2017

Streets and Freeways Subcommittee

- Met on June 15, 2017
- Received updates on:
 - 2017 Call Recertification/Deobligation/Extension
 - Westside Purple Line Extension
 - Eastside Gold Line Extension
 - Metro Bike Share
- Met on July 20, 2017
- Received updates on:

- Measure M Guidelines
- SR-91 (Central Avenue to Paramount Boulevard)
- Northwest 138 Corridor
- Regional Integration of Intelligent Transportation Systems
- First-Last Mile
- Elected Nicole Benyamin (Las Virgines Malibu COG) as Vice Chair
- Next meeting is scheduled for September 21, 2017

Transportation Demand Management (TDM)/Sustainability Subcommittee

- Did not meet in June or July
- Next meeting is scheduled for September 20, 2017

3. Chairperson's Report (Fanny Pan, Metro)

A handout of the July 27, 2017 Metro Board meeting recap was distributed in lieu of an oral report.

Ms. Pan reported that the 2017 Call for Projects Recertification/Extension/Deobligation was approved by the Metro Board at the July 27, 2017 meeting. Staff is preparing notification letters to be sent to the project sponsors and will begin developing the new agreements and amendments.

Ms. Pan announced that there are two new TAC members: Mario Rodriguez representing the County of Los Angeles as an alternate member, and Dennis Ambayec representing the San Fernando Valley COG as an alternate member.

Ms. Pan reported that Metro Bikeshare launched in Pasadena on July 14th with 370 bikes and 30+ stations and the Port of Los Angeles on July 31st with 120 bikes and 13 bikeshare stations.

A new Metro Board Committee consisting of seven members has been formed focusing on the customer experience. Five of the members in the committee are not elected officials, but rather members of the public who have experience dealing with transportation related issues.

The recirculated I-710 Corridor Project environmental document was released on July 21st. It was prepared by Caltrans in cooperation with Metro, the Gateway Cities Council of Governments (COG), the Southern California Association of Governments (SCAG), and the Ports of Los Angeles and Long Beach. The public hearings will be held on August 23, 26, 31st. Comments are due September 22nd.

Ms. Pan announced that Metro will start charging for parking at the Atlantic and El Monte stations beginning August 28, 2017 with a daily rate of \$2.

4. Consent Calendar

A motion to approve the June 7, 2017 TAC minutes was made by Mohammad Mostahkami (League of California Cities – Gateway Cities COG) and seconded by Michelle Caldwell (BOS). Jane Leonard (BOS) and Corinne Ralph (City of Los Angeles) abstained. The minutes were approved.

5. Measure M Guidelines (Mark Yamarone/Kalieh Honish, Metro)

Mr. Yamarone reported that the Measure M Guidelines were adopted by the Board at the June 22, 2017 meeting. There were five motions approved at the meeting.

In general, the motions remove the one-mile restriction in the Highway Operational Improvement Sub-funds category; allow private organizations to be eligible for the Visionary Project Seed funding for predevelopment purposes; remove Level of Service (LOS) as a performance measure; develop further options for further utilization of funding sources that could be available to local jurisdictions for the 3% local match; and expand the Highway Sub-fund eligibility to include state highways that have been or will be relinquished to local jurisdictions.

Ms. Honish reported that the adopted revised Guidelines are available at <http://theplan.metro.net/>.

The next step is to develop the Administrative Procedures for various Measure M programs. Metro staff will be presenting outlines of the Administrative Procedures to the Policy Advisory Council (PAC) at the September 12th meeting, which will be located at SCAG headquarters at 1:30 pm. Ms. Honish encouraged anyone interested to attend in order to participate in the discussion regarding the development of the Administrative Procedures.

Mr. Mostahkami asked what factor is being used to calculate Local Return? Ms. Honish replied that population is being used to determine Local Return.

Mr. Mostahkami asked when the Measure M programs with competitive elements will be available? Ms. Honish replied it will take 12 months to develop the Administrative Procedures for those programs.

Mr. Mostahkami asked when the next Call for Projects will be? Ms. Pan replied that the Call for Projects will be on hold until the completion of the LRTP update.

6. LRTP Update (Mark Yamarone, Metro)

Mr. Yamarone reported that the LRTP will have a modular approach, which allows maximum flexibility to actively engage departments within the agency. It will help ensure that all existing plans and programs within the agency will remain consistent. Staff will inventory all relevant current efforts and strengths, and fill in any “gaps” among Metro’s planning needs. Staff is working to establish the baselines for each module, engaging our partners and stakeholders, and developing the plan.

Mr. Yamarone explained that since the Measure M Guidelines have been adopted, the PAC is transitioning from its role of overseeing the development of the Guidelines to overseeing the LRTP update. The PAC will assist in helping to develop and target the public outreach during the LRTP update process.

Staff is developing a Work Plan and identifying the internal and consultant resources needed for the LRTP update. A final Work Plan will not be available under the end of 2017.

7. Federal Earmark Repurposing Update (Wil Ridder, Metro)

Mr. Ridder reported that there is a second round of Federal Earmark Repurposing that is similar to the last Earmark Exchange; however, this round has a very limited timeframe to respond. Caltrans District 7 has been reaching out to jurisdictions that are eligible for this Earmark Repurposing. Caltrans has requested that Metro review all request forms before being sent to Caltrans. The deadline to submit the repurposing request forms to Metro is August 16th in order to meet the Caltrans deadline of August 18th.

Due to the time constraints of this round, it is not possible to augment the previous local exchange program. However, this cycle has an increased eligibility project radius of 100 miles rather than 50 miles. In addition, exchanges between eligible agencies are allowed. Mr. Ridder handed the TAC members a list of eligible projects.

Carlos Rios (City of Los Angeles) asked if the handout is a full list of eligible projects? Mr. Ridder replied that there are more eligible projects, but the handout excludes projects with under \$1,000 of Special Obligation Authority (OA). Mr. Rios asked if an agency has multiple projects with multiple balances, would there be an opportunity to bundle them all up and repurpose them into one project? Mr. Ridder replied yes.

Mr. Mostahkami noted that there have been delays in receiving funds from the last cycle of Earmark Exchange. Mr. Ridder replied that there were delays in federal action on \$58 million that was part of the exchange, which has delayed the execution of Prop C 25% Funding Agreements with local project sponsors. Mr. Ridder noted that a Letter of No Prejudice (LONP) can be issued if the project sponsor desires.

Mr. Rios asked if there will be a local match requirement for the current round of Earmark Repurposing? Mr. Ridder replied it will be decided on a project by project basis.

David Feinberg (League of California Cities – Westside Cities COG) asked if Metro staff has been working with Santa Monica staff on the Lincoln Boulevard Improvements Project? Mr. Ridder replied that at this point, city staff has likely only received communication from Caltrans District 7.

Mr. Feinberg asked if the repurposed funds can be used for a bus purchase? Mr. Ridder replied that he would have to check and see if the funds could be transferred from FHWA to the Federal Transit Administration (FTA). (Mr. Ridder later confirmed that funds can be transferred based upon authorized transfer procedures as described in FHWA Order 4551.1)

8. CTC's Local Streets and Roads Program (Zoe Unruh, Metro)

Ms. Unruh reported that the California Transportation Commission (CTC) held a workshop on the Local Streets and Roads Program on July 18th.

Ms. Unruh reported that SB 1 provides new revenues for local streets and roads through the Road Maintenance and Rehabilitation Account (RMRA). The Local Streets and Roads Program will administer funds through monthly apportionments from the State Controller for road maintenance, rehabilitation, and critical safety projects. Fund eligibility is defined under SB 1

and is included in the Reporting Guidelines that the CTC is preparing. Cities and counties will be required to adhere to these annual project reporting guidelines. A redline draft of the Guidelines was released and the comment period for the draft Guidelines closed on July 24th. The CTC plans to adopt the Reporting Guidelines at the August CTC meeting.

Ms. Unruh reported that the CTC will receive reports from project lists from cities and counties and will submit those reports to the State Controller who is responsible for apportioning and auditing funds.

Cities and counties will prepare proposed project lists and submit the lists to the CTC in order for projects to become eligible to receive funds. The CTC will work with cities and counties to ensure that the projects are eligible and will then adopt the project list potentially in December 2017. The State Controller will initiate apportioning funds to the approved projects on a monthly basis starting in January 2018. Cities and counties will construct the projects and submit project status reports to the CTC. The CTC will receive the reports and share project information with the Legislature and the public through a mapping effort. The State Controller will then audit the Road Maintenance and Rehabilitation Account (RMRA) funds expended by cities and counties.

Ms. Unruh reported that prior to receiving funds, project reporting requirements will include: description and location; proposed schedule and phasing; useful life; adoption or amended into city or county budget. Annually, upon completion of the Fiscal Year (FY), project reporting requirements will include: whether project is completed or progress update on multi-year projects; amount of funds expended on the project; and estimated useful life. The CTC is working with Caltrans to develop a form that can be completed online at the beginning and end of the project.

Ms. Unruh reported that the CTC is currently addressing comments that it has received on the Reporting Guidelines. For comments out of the CTC's purview, the CTC is working with the State Controller to develop a frequently asked questions (FAQs) list.

Ms. Unruh reported that the Local Streets and Roads Program schedule has been revised based on comments received thus far from the League of Cities (League) and the California State Association of Counties (CSAC). The project list due date has been pushed to October 2017 to address city and county budgeting schedules as projects are required to be adopted or amended into the budgets.

There are resources to help jurisdictions start developing their project lists. Ms. Unruh distributed these resources to the Committee via PowerPoint. The League and CSAC are providing background information on SB 1 as well as new Highway User Tax Account (HUTA) SB 1 share estimates. The League and CSAC are also hosting a webinar on the Local Streets and Roads Program on August 10th.

Mr. Mostakami asked if Metro commented on the Guidelines? Ms. Unruh replied no, Metro is monitoring the Guideline development and attended the workshop, but CSAC and the League have been coordinating on behalf of their member counties and cities to get that information to the CTC.

9. ATP Update (Shelly Quan, Metro)

Ms. Quan reported that the Active Transportation Program (ATP) Greenhouse Gas Reduction Fund (GGRF) staff recommendations were released on July 31st. Ms. Quan explained that the GGRF is \$10 million funding opportunity with funds available in FY 18 and must be expended by FY 20 and were restricted to construction only projects that had Disadvantaged Community benefits and greenhouse gas emissions reduction benefits. The staff recommendations included three projects, two of which were from Los Angeles County for bikeshare projects in the USC/Exposition and San Gabriel Valley areas. The CTC is anticipated to act on these recommendations at the August meeting.

Ms. Quan reported that the 2017 ATP Augmentation is how the CTC is programming \$200 million in SB 1 funds for FY 2018 and FY 2019. Agencies that applied to ATP Cycle 3 are eligible for Augmentation funds. There may be extra capacity for ATP programming in FY 2020 and FY 2021 if projects from those years advance into FY 2018 and FY 2019 as a result of the Augmentation. Funds are available to projects that applied and are able to advance and to projects that applied but were not funded in Cycle 3. The applications opened on June 30th and were due on August 1st. A total of 29 applications were submitted with a total funding request of \$79,278,000. CTC staff will be releasing funding recommendations at the end of August and adopt the funding recommendations in October for the Statewide portion and in December for the MPO portion.

The next ATP opportunity is Cycle 4, which Metro staff will be providing grant assistance for similar to prior cycles. Staff anticipates presenting a grant assistance policy to the Metro Board in October. Pending Board approval, staff plans to initiate a letter of interest process to begin selection of projects for Metro grant assistance. The grant assistance policy will likely be similar to past policies, with focus on implementing Metro plans and policies.

Mr. Mostahkami asked who is the contact for Metro grant assistance? Ms. Quan replied that interested parties can contact Shelly Quan (QuanS@metro.net) or Patricia Chen (ChenP@metro.net).

Mr. Rios asked approximately what the total requested funding was for the 2017 ATP Augmentation? Ms. Quan replied that a total of 29 applications were submitted with a total funding request of \$79,278,000.

Ms. Leonard asked what the other staff recommended GGRF project was? Ms. Quan replied that in addition to the two Los Angeles County bikeshare projects, a Complete Streets project from South Lake Tahoe was also recommended.

10. Legislative Update (Michael Turner/Raffi Hamparian, Metro)





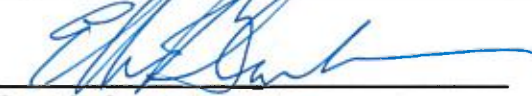
No Legislative update provided.


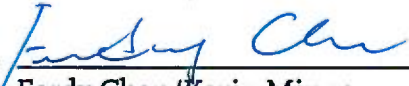




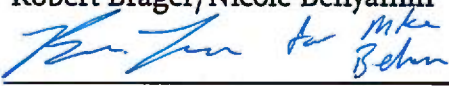

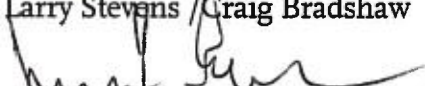


11. Adjournment






Ms. Pan adjourned the meeting and reported that the next scheduled TAC meeting is September 6, 2017 in the William Mulholland Conference Room on the 15th floor at 9:30 am. If

you have questions regarding the next meeting, please contact Brian Lam at (213)922-3077 or email lamb@metro.net.

TECHNICAL ADVISORY COMMITTEE
Sign in Sheet
August 2, 2017

<u>AGENCY</u>	<u>MEMBER/ALTERNATE</u>
AUTOMOBILE CLUB OF CALIFORNIA	1.  Marianne Kim/Stephen Finnegan
BICYCLE COORDINATOR	1.  Rich Dilluvio/Michelle Mowery
BUS OPERATIONS SUBCOMMITTEE (BOS)	1.  Michelle Caldwell/Robert Portillo 2.  Jane Leonard/ Dana Pynn
CALIFORNIA HIGHWAY PATROL	1.  Sgt. Steve Branconier/Ofc. Christian Cracraft
CALTRANS	1.  Gary Slater/Steve Novotny 2.  Greg Farr/Kelly Lamare
CITIZEN REPRESENTATIVE ON ADA	1.  Ellen Blackman/Vacant
CITY OF LONG BEACH	1. _____ Eric Widstrand/Nathan Baird

AGENCY	MEMBER/ALTERNATE
CITY OF LOS ANGELES	1. <u></u> Corinne Ralph/Kari Derderian 2. _____ Dan Mitchell/Carlos Rios 3. <u></u> Ferdy Chan/Kevin Minne
COUNTY OF LOS ANGELES	1. <u></u> Richard Marshalian/Ayala Ben-Yehuda 2. <u></u> John Walker/Mario Rodriguez 3. _____ Pat Proano/Mary Reyes
LEAGUE OF CALIFORNIA CITIES Arroyo Verdugo Cities Gateway Cities COG Las Virgenes Malibu COG North Los Angeles County San Gabriel Valley COG San Fernando Valley COG South Bay Cities COG Westside Cities COG	1. _____ David Kriske/Roubik Golanian 2. <u></u> Mohammad Mostahkami/Lisa Rapp 3. <u></u> Robert Brager/Nicole Benyamin 4. <u></u> Trolis Niebla/Mike Behen 5. <u></u> Larry Stevens /Craig Bradshaw 6. <u></u> Jason Smisko/ Dennis Ambayec 7. <u></u> Robert Beste/Ted Semaan 8. <u></u> David Feinberg /Sharon Perlstein

<u>AGENCY</u>	<u>MEMBER/ALTERNATE</u>
LOCAL TRANSIT SYSTEMS SUBCOMMITTEE (LTSS)	1. _____ Sebastian Hernandez/Perri Goodman 2. _____  Justine Garcia/Linda Evans
METROPOLITAN TRANSPORTATION AUTHORITY (Metro)	1. _____  Fanny Pan/Brian Lam Countywide Planning & Development 2. _____  Diane Corral-Lopez/Carolyn Kreslake Metro Operations
PEDESTRIAN COORDINATOR	1. _____ Valerie Watson/Dale Benson
PUBLIC HEALTH REPRESENTATIVE (Ex-Officio)	1. _____ Susan Price/Vacant
SOUTHERN CALIFORNIA REGIONAL RAIL AUTHORITY (SCRRRA - Ex-Officio)	1. _____ Anne Louise Rice/Karen Sakoda
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD -- Ex-Officio)	1. _____ Eyvonne Drummonds/Kathryn Higgins
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG -- Ex-Officio)	1. _____ Warren Whiteaker/Annie Nam
GOODS MOVEMENT REPRESENTATIVE (Ex-Officio)	1. _____ Lupe Valdez/LaDonna DiCamillo
TRANSPORTATION DEMAND MANAGEMENT/ SUSTAINABILITY SUBCOMMITTEE	1. _____  Mike Bagheri/Vacant 2. _____  Mark Hunter/Vacant

TAC Audience Attendance
August 2, 2017

	Name	Agency	Phone Number	E-Mail
1	JIMMY SHH	CALTRANS	(213) 897-8443	jimmy.shh@dot.ca.gov
2	Eduardo Alvarez	CALTRANS	(714) 389-8668	eduardo.alvarez@dot.ca.gov
3	Janelle Goddard	Metro		jgoddard@metro.net
4	ZOE URBAN	Metro	213 922-2466	zurban@metro.net
5	Jessie Mearns	Investing	in place	
6	Juanita Martinez	NCE	713 925 2525	martinez@nce.net.com
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				